

# Office administrator



Location

**South East, East Sussex**

<https://www.freeadsz.co.uk/x-268481-z>



I am experienced in all aspects of office work and procedures including word, excel, outlook emails, diary and appointments. Trained in administration and customer service. Part time, hours to suit, own transport, flexible, reliable and trustworthy. Call, 07743



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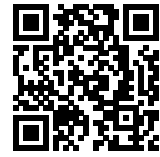
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