

Allicorn Admin - Supporting your business with it039s HR and administration needs -



Location **South East, West Sussex**
<https://www.freeadsz.co.uk/x-371210-z>



Here at Allicorn Admin we offer a wide range of administration and HR services tailored to suit your businesses needs.

Whether you are looking for on-going support or just need help with a one of project, we will work with you, to find the solution that works best. We can offer a full range of administration services including: letter and document production, research, project planning and event management.

We also offer full HR support including: HR letter and document production, policy updates, talent management solutions, staff handbooks, managing recruitment campaigns and advising on common HR issues. So what is Virtual Admin and HR Support?

Virtual support is provided by staff who are not based at your office and interact with you via email and other online methods. Allicorn Admin can complete a variety of administrative tasks virtually, enabling business owners to concentrate more on growing their business and supporting their customers.

At Allicorn Admin we can provide help with a one off project or provide regular assistance for a few hours a week or month. We are flexible, adaptable and we know that you want to focus on your business. With Allicorn Admin you only pay for the hours worked and we use start of the art software to track the time spent on your project. There are no recruitment costs, no hidden extras and you wont need to worry about holiday pay and all the other costs associated with full time staff.



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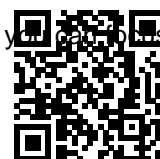
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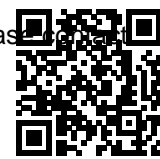
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