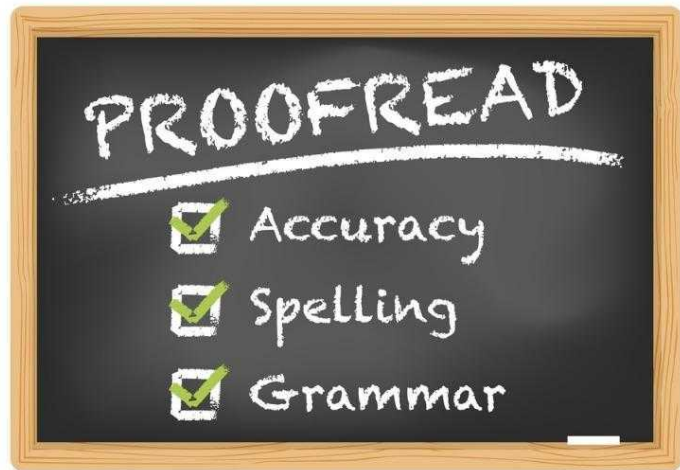


ESL PROOFREADING, COPY-EDITING AND COPY-WRITING SERVICES



Location

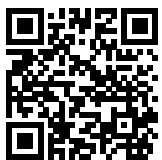
South East, Berkshire

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Experienced and qualified English native speaker and English Language instructor offering proofreading, copy-editing and writing services to ESL students. I am a fully qualified English language instructor with UK and International experience offering the following services: **PROOFREADING:** For when your writing is already polished and just needs a final check for occasional errors. I can proofread your professional documents, university assignments, dissertations, CVs, cover letters, business letters and emails, brochures, working documents, press releases, proposals, presentations, website copy, blogs and e-books. Cost: £7 per thousand words **COPY-EDITING:** In addition to correcting basic errors, I will make revisions on matters of grammar and suggest changes to improve the accuracy, clarity and structure of your document. Cost: £15 per thousand words **TIME FRAMES** for returned work: 0 – 3000 words: 24 hours 3000 – 6000 words: 48 hours 6000 – 10000 words: 72 hours 10000 – 15000 words: 96 hours 15000 – 20000: 120 hours Anything above 20000 will take at least 1 week, I'll confirm the time frame on receipt of the work. **POLISHING OR COPY-WRITING:** I can polish or write letters, emails, job descriptions, job adverts, interview questions, your CV, website copy, e-books, blog posts/articles, social media profiles – if not listed below please contact me for a quote. CV Polishing: £15 Cover letter polishing: £8 Cover letter (or other written document): £10 (£5 if purchased with a CV) 1 page CV – £20 2 page CV – £40 page CV – £60 Prior to work commencing either the payment must be made in full, or a deposit of 50%, in which case the remaining amount must be paid within 24 hours of receipt of the completed work. Payment is made by bank transfer or Paypal. Why use my services? I am a native English speaker (British). I am fully qualified (CELTA AND TESOL) in English language teaching. I have a degree in English language and literature and a diploma in freelance Journalism. I have over 4 years of

teaching experience in both the UK and abroad. I have been proofreading and copy-editing for ESL students for 4 years. I have achieved many successful outcomes for my clients. I am a native English speaker (British). I am fully qualified (CELTA AND TESOL) in English language teaching. I have a degree in English language and literature and a diploma in freelance Journalism. I have over 4 years of



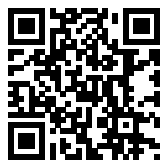
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