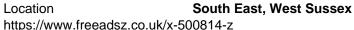


Qualified Freelance Bookkeeper





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I am a freelance bookkeeper who is AAT Qualified in Accounting and Bookkeeping. If you're looking for a bookkeeper to assist you with business finances, please contact me. I have previous experience of working as a accounts assistant within a busy office environment. Currently, I work self employed for a few clients who are in the Construction industry. I provide services such as dealing with customer sales invoices, supplier purchase invoices, reconciling bank accounts, VAT returns, etc. I am a honest, reliable and naturally friendly person who is always happy to help and assist with any anything finance related. As a qualified Bookkeeper I charge £16.50 per hour to clients as a fair rate for my services. I have gained all my clients from word of mouth and I'm now advertising to fill in the spare hours remaining. I am based in Worthing, therefore preferably I can cover work in or around Worthing only. Please don't hesitate to contact me for any services that you may require, I'll be more than happy to.

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