

# Bookkeeping services available for small companies



Location **East of England, Bedfordshire**  
<https://www.freeadsz.co.uk/x-572990-z>

Do you want to save money on high accountancy fees?

If the answer is Yes, then I may be able to help you.

I am offering the following services :

- Bookkeeping, including bank reconciliation, petty cash analysis and debtors and creditors control
- Secretarial services
- VAT returns
- Payroll
- Sole traders/Partnerships/Small Limited companies
- I also offer one-off assistance helping you to organise your records and get started.

All the above services can be supplied weekly, monthly, quarterly or yearly depending on your needs. I will work with you to gain an understanding of your business so that I can tailor my services to meet your specific needs.

Please contact me to discuss your requirements or to arrange a meeting to discuss this.

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